



Rutland County Council

Catmose Oakham Rutland LE15 6HP

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Minutes of the **MEETING OF THE CABINET** held via Zoom on Tuesday, 21 December 2021 at 10:00am.

PRESENT:	Councillor O Hemsley (Chair)	Councillor L Stephenson (Deputy Chair)
	Councillor S Harvey	Councillor K Payne
	Councillor I Razzell	Councillor D Wilby
OFFICERS PRESENT:	Sav Della Rocca	Strategic Director for Resources
	Penny Sharp	Strategic Director for Places
	John Morley	Strategic Director for Adults and Health
	Dawn Godfrey	Strategic Director for Children's Services
	Marie Rosenthal	Monitoring Officer
	Kevin Quinn	Head of Corporate Services
	Tom Delaney	Governance Officer

1 APOLOGIES FOR ABSENCE

There were no apologies for absence.

2 ANNOUNCEMENTS FROM THE CHAIRMAN AND/OR HEAD OF THE PAID SERVICE

There were no announcements from the Chairman or the Head of Paid Service.

3 DECLARATIONS OF INTEREST

Councillor S Harvey declared a pecuniary interest in item 8 – Parking Policy, as a current holder of a blue badge, Councillor Harvey confirmed she would not participate in the debate or vote.

Councillors O Hemsley and L Stephenson declared non-pecuniary interests in item 14 – Progress Report on the Catmose Expansion Project, as close family members attended Catmose College and/or Harington school.

4 RECORD OF DECISIONS

The record of decisions made at the meeting of the Cabinet held on 16 November 2021 were **APPROVED**.

5 ITEMS RAISED BY SCRUTINY

There were no items raised by Scrutiny.

6 CORPORATE PERFORMANCE

Report No. 172/2021 was introduced by Councillor K Payne, Portfolio Holder for Finance, Governance and Performance, Change and Transformation. The purpose of the report was to provide Cabinet with strategic oversight of the Council's performance in delivering the Council's corporate aims and objectives. The report focussed on progress in the first six months of 2021/22, highlighting the current areas of success and challenge.

During discussions Members praised Rutland County Council staff for the tremendous performance that had been undertaken despite the Covid 19 pandemic.

RESOLVED:

Councillor K Payne, Portfolio Holder for Finance, Governance and Performance, Change and Transformation and the Cabinet:

NOTED the overall performance of the Council against the key performance indicators aligned to the Corporate Plan and the actions being taken to address performance where this is below target.

7 WEBSITE DEVELOPMENT

Report No. 173/2021 was introduced by Councillor K Payne, Portfolio Holder for Finance, Governance and Performance, Change and Transformation. The purpose of the report was to provide Cabinet with an overview of the current website position and to seek approval for the procurement of a new Council website.

RESOLVED:

In consultation with the Cabinet, Councillor K Payne, Portfolio Holder for Finance, Governance and Performance, Change and Transformation:

- 1) **APPROVED** the project to procure a new website platform.
- 2) **APPROVED** option one for the delivery of a new website platform.
- 3) **APPROVED** the utilisation of earmarked and budgeted funding to meet the costs for option one as outlined.

8 PARKING POLICY

Report No. 174/2021 was introduced by Councillor I Razzell, Portfolio Holder for Planning, Highways and Transport. The purpose of the report was to seek approval of a new Parking Policy. The Council's existing Parking Strategy was adopted in 2021 and was now deemed out of date.

During discussions Councillor K Payne advised that there were currently parking issues within villages that did require attention. In response Councillor Razzell gave assurance that the Highways and Transport Working Group was utilised to reflect on how parking could be a challenge in villages and that he would be meeting other residents and Parish Councils in the New Year.

RESOLVED

In consultation with the Cabinet, Councillor I Razzell, Portfolio Holder for Planning, Highways and Transport:

- 1) **APPROVED** the draft Parking Policy prior to public consultation.
- 2) **DELEGATED** authority to approve post consultation amendments to the Parking Policy to the Strategic Directors for Places in consultation with the Portfolio Holder for Planning, Highways and Transport.
- 3) **NOTED** the proposals for consultation.

9 INFRASTRUCTURE FUNDING STATEMENT

Report No. 175/2021 was introduced by Councillor I Razzell, Portfolio Holder for Planning, Highways and Transport. The purpose of the report was to request that Cabinet considered and approved the publication of the 2020/21 Infrastructure Funding Statement. The Statement also set out an interim approach for the prioritisation of CIL expenditure pending the adoption of a Local Plan for Rutland. The Infrastructure Funding Statement for 2020/21 had been prepared and this provided the most up to date information on the amount of developer contributions received by the Council from new developments, in addition to information on expenditure of these monies.

Councillor Razzell thanked Officers for their continued hard work.

RESOLVED

In consultation with the Cabinet, Councillor I Razzell, Portfolio Holder for Planning, Highways and Transport:

APPROVED for publication of the 2020/21 Infrastructure Funding Statement as set out in Appendix 1 to Report No. 175/2021.

10 DESIGN GUIDE SUPPLEMENTARY PLANNING DOCUMENT

Report No. 176/2021 was introduced by Councillor I Razzell, Portfolio Holder for Planning, Highways and Transport. The purpose of the report was to outline the consultation undertaken on the Design Guide for Rutland and South Kesteven and to request that Cabinet adopted this as a Supplementary Planning Document (SPD).

During discussions the following points were noted:

- In response to questions from Members as to whether a new guide and consultation would be required if the document was made to be Rutland specific, Councillor Razzell confirmed that the intention was to edit the document only. If there was a desire to make amendments to policies, then this would require consultation.
- A timeline for completion would become available following the report being taken to Council in the New Year.
- Councillor L Stephenson asked for a reference to be added in Appendix 2 regarding Rutland declaring Climate Crisis and a reference to be added within the nature section regarding the positive impact of carbon sequestration. Councillor Stephenson also suggested reference could be added regarding Rutland's efforts towards reaching net zero carbon

RESOLVED:

In consultation with the Cabinet, Councillor I Razzell, Portfolio Holder for Planning, Highways and Transport:

- 1) **ENDORSED** the report and Design Guidelines for Rutland and South Kesteven Supplementary Planning Document as set out in Appendix 1 to Report No. 174/2021;
- 2) **NOTED** the Consultation Statement as set out in Appendix 2 to Report No. 174/2021;
- 3) **ADOPTED** the Design Guidelines for Rutland and South Kesteven Supplementary Planning Document; and
- 4) **COMMITTED** to producing a version of the Supplementary Planning Document which was specific to Rutland.

11 SPEED INDICATION DEVICES (SIDS)

Report No. 177/2021 was introduced by Councillor I Razzell, Portfolio Holder for Planning, Highways and Transport. The purpose of the report was to approve the use of Crown Commercial Services current approved framework to procure the complete replacement of all 69 existing Speed Indication Devices (SIDs) with upgraded units, including for the supply and installation, which both offered clearer messaging and included speed data logging equipment. It was proposed to install each SID with data logging equipment which would record the number of vehicles and speed of vehicles.

RESOLVED

In consultation with the Cabinet, Councillor I Razzell, Portfolio Holder for Planning, Highways and Transport:

- 1) **APPROVED** the procurement and installation of new upgraded Speed Indication Devices (SID's) across the county over a three year period.

12 CHILDREN AND YOUNG PEOPLE'S PLAN

Report No. 178/2021 was introduced by Councillor D Wilby, Portfolio Holder for Education and Children's Services. The purpose of the report was to share the revised Children and Young People's Plan and Strategy 2022-25 and seek agreement to recommend the Plan to Council for adoption.

RESOLVED

In consultation with the Cabinet Councillor D Wilby, Portfolio Holder for Education and Children's Services:

RECOMMENDED Council to approve the Children and Young People's Plan and Strategy 2022-25 at Appendix B of Report No. 178/2021.

13 SEND CAPITAL - DELEGATE FUNDING AND APPOINT A LEAD PARTNER

Report No. 179/2021 was introduced by Councillor D Wilby, Portfolio Holder for Education and Children's Services. The purpose of the report was to outline that Rutland's vision was to support all children and young people with Special Educational Needs and or Disabilities (SEND) to lead healthy, independent, and safe lives, to be a County that promotes inclusion, to maximise their opportunities to be independent and focuses on their abilities not their disabilities and wherever possible, have their needs met locally. (Rutland SEND and Inclusion Strategy 2019).

During discussions the following points were noted:

- In response to questions from Members as to whether the £48,000 budget allocation was in addition or inclusive to the £821,500 funding set out in the recommendations, the Strategic Director for Children's Services assured Members that £821,500 was the total funding.
- The Strategic Director for Childrens and Families confirmed that there were no revenue costs provided by the Department for Education because the grant was specifically a Capital grant and Rutland County Council would not incur any revenue costs.

RESOLVED

In consultation with the Cabinet, Councillor D Wilby, Portfolio Holder for Education and Children's Services:

- 1) **APPROVED** allocation of £821,500 from Department for Education Capital Grant funding provided to Rutland County Council, to resource Capital programmes and develop additional mainstream school facilities locally for children with Special Needs and Disabilities, and delegates authority to the Strategic Director for Children's Services and the Strategic Director for Resources to decide how the maximum allocation will be applied.
- 2) **DELEGATED** authority to the Strategic Director for Children's Services in consultation with the Deputy Director for Corporate Governance and the Portfolio Holder for Education and Children's Services, to enter into all necessary agreements to progress the programme.

- 3) **AGREED** that RCC should appoint a lead partner, which is Uppingham Community College, to work collaboratively with RCC to increase mainstream places for children with Education Health and Care plans across Rutland.

14 PROGRESS REPORT ON THE CATMOSE EXPANSION PROJECT

Report No. 155/2021 was introduced by Councillor D Wilby, Portfolio Holder for Education and Children's Services. The purpose of the report was to provide an update of progress to date and the ongoing actions required to complete the Catmose Expansion project successfully. Councillor Wilby confirmed that the Brightways team had been moved from the site to Rutland Adult Learning in Oakham and was working well.

During discussions Members welcomed the report and thanked the team for the smooth transition of the relocation of Brightways.

RESOLVED

Councillor D Wilby, Portfolio Holder for Education and Children's Services and the Cabinet:

NOTED the progress to date on the Catmose Expansion Project. Children's Services and the Strategic Director for Resources to decide how the maximum allocation would be applied.

15 EXCLUSION OF THE PRESS AND PUBLIC

Councillor O Hemsley proposed that the Cabinet remain in a public session as Cabinet felt it would be able to discuss and agree the recommendations of the following item without divulging the content of the Exempt Appendix. This was seconded and upon being put to the vote the motion was unanimously carried.

RESOLVED

That the meeting remain in a public session for consideration of the following item.

16 BUILDING CONTROL PARTNERSHIP CONTRACT

Report No. 180/2021 was introduced by Councillor I Razzell, Portfolio Holder for Planning, Highways and Transport. The purpose of the report was to seek approval for Rutland County Council to join the Leicestershire Building Control Partnership and approve Rutland's contribution to the initial implementation costs.

In response to a question from Members around the percentage split of costs being determined by the number of applications and whether this would be controlled, Penny Sharp, Strategic Director of Places stated that there were regular client meetings within the partnership so the number of applications could be monitored and reviewed. Through the agreement Rutland County Council would have the ability to terminate if there were concerns around performance.

RESOLVED

In consultation with the Cabinet, Councillor I Razzell, Portfolio Holder for Planning, Highways and Transport:

- 1) **APPROVED** the Council joining the Leicestershire Building Control Partnership in line with the proposal set out in section 2 of Report No. 180/2021.
- 2) **APPROVED** the Councils contribution to the initial implementation costs.
- 3) **DELEGATED** authority to the Strategic Director of Places in consultation with the Portfolio Holder for Planning, Highways and Transport to progress with the preparation and implementation of the proposed delegated service.

17 ANY ITEMS OF URGENT BUSINESS

Councillor O Hemsley thanked all officers at Rutland County Council for the fantastic job throughout 2021.

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The Chair declared the meeting closed at 10.54 am.

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